

CHETTINAD COLLEGE OF ENGINEERING & TECHNOLOGY

INTERNAL QUALITY ASSURANCE CELL (IQAC)

CCET/IQAC/2023 – 24/03

Date:24.11.2023

Circular

Internal Quality Assurance Cell has scheduled the second meeting of this academic year (2023 – 24) on 29.11.2023 (Wednesday). All the members of the IQAC are requested to attend the meeting.

The agenda for the meeting is given below:

S.No.	Agenda
1	Review and confirmation of minutes of last IQAC Meeting
2	Action taken report on the proposals of the last meeting.
3	Submission of mandatory disclosure to AICTE and Anna university affiliation process
4	Anna University Result Analysis
5	Curriculum gap
6	Review of Internal examination performance of students
7	Academic audit
8	NIRF
9	Cells and Cubs Initiatives
10	Feedback

Date of the meeting:29.11.2023

Time: 09.30 am

Venue: Conference Hall


IQAC Coordinator

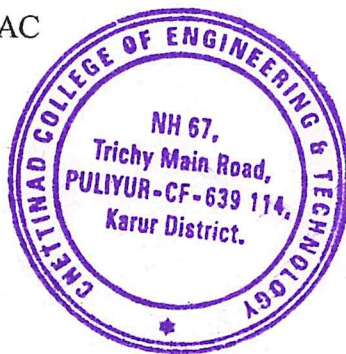

IQAC – Chairperson

Copy to:

1. Principal
2. All the members of IQAC
3. Administrative Officer

Dr. A.Punitha
PRINCIPAL

Chettinad College of Engineering & Technology
PULIYUR - CF, KARUR (Dt)-639 114.



CHETTINAD COLLEGE OF ENGINEERING & TECHNOLOGY

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of Meeting

Date of Meeting : 29.11.2023
Time : 09.30 a.m.
Venue : Conference Hall
Meeting headed by : Dr. A. Punitha
Principal
Chettinad College of Engineering & Technology

Members Present:

Chairperson/ Faculty Members	Dr. A.Punitha	Chairman, Principal Chettinad College of Engineering and Technology
	Dr. M. Chandrasekar	IQAC Coordinator
	Mr. N. Vijayasarithi	HoD/EEE
	Mr. R. Rajkumar	HoD/ CSE
	Dr. M. Kumar	HoD/ ECE
	Mr. V. Hariprasath	HoD/ MECH
	Dr. S. Dharmalingam	HoD/ MBA
Management Representatives	Ms. Trayee Sinha	Secretary, Chettinad College of Engineering & Technology
Administrative	Mr. B. Sathish Kumar	Head-Admin
Alumni	Mr. R. Rajkumar	Assistant Vice President, Wells Fargo International Pvt. Ltd., Hyderabad
Training and Placement Cell	Mr. A.Sabarinathan	Placement Officer Chettinad College of Engineering and Technology
Stakeholder / Representative of Community	Mr. K. R. Nallusamy	Managing Director, Orange Impex Pvt Ltd., Karur
External Expert	Mr.K.Sankereswaran	Branch Opration Manager, Catholic Syrian Bank Ltd., Kamarajar Salai, Madurai.
	Mrs.M.Indumathi	Senior Product Manager, Fanam Digital, Chennai

Agenda 1: Review and confirmation of minutes of last IQAC Meeting

The minutes of previous IQAC meeting were readout with a formal discussion and confirmed by the IQAC members.

Resolution: Minutes of meeting confirmed.

Agenda 2: Action taken report on the proposals of the last meeting.

Action taken report for the last meeting was discussed and confirmed.

Resolution: All the initiatives are approved by committee.

Agenda 3: Submission of mandatory disclosure to AICTE and Anna university affiliation process.

Mandatory disclosure to AICTE for AY 2023-24 has been submitted. Application for continuous affiliation for AY 2024-25 to Anna University is in progress.

Agenda 4: Review of university result

HoDs presented the university result analysis of students. The reason for poor performance of the students is discussed.

Agenda 5: Curriculum gap

Committee members suggested to have more industry based training programs, internships and industrial visits.

Resolution: Suggestions approved by the committee.

Agenda 6: Review of Internal examination performance of students

The Heads of Departments (HoDs) presented the students' performance in the internal examinations. Additionally, the discussion included information on remedial classes planned for slow learners.

Agenda 7: Academic audit

The Principal insisted the IQAC coordinator to plan for the Academic audit.

Agenda 8: NIRF

To boost the college's position in the NIRF rankings, the Principal emphasized the need to concentrate on key parameters and adopt strategies that will enhance the institution's overall performance.

Agenda 9 : Club initiatives

The Principal urged the coordinators to kickstart the club activities and plan for the establishment of various cells and committees.

Agenda 10 : Feedback

The Chairperson emphasized the importance of systematically collecting and analyzing feedback from students, faculty, and stakeholders to continuously improve the quality of education and institutional practices.

Attendance Sheet

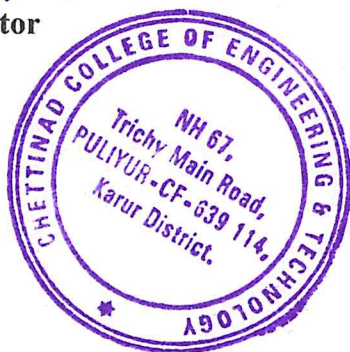
Chairperson/ Faculty Members	Dr. A.Punitha	Chairman, Principal Chettinad College of Engineering and Technology	<i>ADP</i> 29/11/23
	Dr. M. Chandrasekar	IQAC Coordinator	<i>M. Chandrasekar</i> 29/11/23
	Mr. N. Vijayasarithi	HoD/EEE	<i>N. Vijayasarithi</i> 29/11/23
	Mr. R. Rajkumar	HoD/ CSE	<i>R. Rajkumar</i> 29/11/23
	Dr. M. Kumar	HoD/ ECE	<i>M. Kumar</i> 29/11/23
	Mr. V. Hariprasath	HoD/ MECH	<i>V. Hariprasath</i> 29/11/23
	Dr. S. Dharmalingam	HoD/ MBA	<i>S. Dharmalingam</i> 29/11/23
Management Representatives	Ms. Trayee Sinha	Secretary, Chettinad College of Engineering and Technology	
Administrative	Mr. B. Sathish Kumar	Head-Admin	<i>B. Sathish Kumar</i> 29/11/23
Alumni	Mr. R. Rajkumar	Assistant Vice President, Wells Fargo International Pvt. Ltd., Hyderabad	
Training and Placement Cell	Mr. A.Sabarinathan	Placement Officer Chettinad College of Engineering and Technology	<i>A. Sabarinathan</i> 29/11/23
Stakeholder / Representative of Community	Mr. K. R. Nallusamy	Managing Director, Orange Impex Pvt Ltd., Karur	<i>K. R. Nallusamy</i> 29/11/23
External Expert	Mr. K.Sankereswaran	Branch Opration Manager, Catholic Syrian Bank Ltd., Kamarajar Salai, Madurai.	<i>K. Sankereswaran</i> 29/11/23
	Mrs.M.Indumathi	Senior Product Manager, Fanam Digital, Chennai	<i>M. Indumathi</i> 29/11/23

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action taken report for meeting conducted on 07.07.2023

S.No.	Agenda	Action Taken	Responsibility
1	Review and confirmation of minutes of last IQAC Meeting	Noted	-
2	Submission of mandatory disclosure to AICTE and Anna university affiliation process.	Mandatory disclosure to AICTE submitted and the same is accepted by AICTE. Anna university affiliation process is completed. Affiliation approved for AY 2023-24	Principal Office
3	Research and Development Activities	Faculty members submitted research proposals to various funding agencies and publications were improved.	HoDs and Faculty members
5	Co-curricular and extra curricular Activities	All Departments have planned various curricular/co-curricular activities to be conducted during the semester	All the departments have conducted various curricular activities.
6	Value added courses	Value added courses have been conducted for all departments	HoDs and Faculty members
7	Academic Audit	Academic audit was conducted on 31.08.2023.	IQAC Coordinator


IQAC Coordinator




IQAC - Chairman

29/11/23
Dr. A. Punitha
PRINCIPAL
Chettinad College of Engineering & Technology
PULIYUR - CF, KARUR (DT)-639 114,